

Apprentice Parts Advisor Opportunity at Faringdon Garage

The role of a Vehicle Parts Advisor is to provide each and every one of our customers and our UK dealer network high quality, professional service.

This exciting apprenticeship programme is ideal for someone who enjoys engaging with people and wants to learn more about stock management, vehicle parts, maintenance, and repair. We're seeking ambitious people who are keen to develop a long-term career with an ambitious brand.

THE ROLE OF A VEHICLE PARTS ADVISOR

The Apprenticeship Programme is geared toward training the right candidate to become a qualified Vehicle Parts Advisor. But what does a Vehicle Parts Advisor actually do?

The Vehicle Parts Advisor role varies by the employer, based upon the specific needs of the location but the below explanation is a guide to support you in understanding what the role might entail.

Parts Advisors are also known as vehicle parts operatives. They are responsible for ordering, selling, and managing stock control on a wide range of vehicle parts and accessories.

Duties may vary from employer to employer but will typically include:

- Advising customers on how to solve a problem with their vehicle
- Taking orders from customers both face to face and over the phone
- Maintaining an ordered stock room and finding parts from stock
- Raising invoices for parts sold
- Liaising with other members of staff
- Working alongside on-site Service Technicians to ensure they have the parts needed to complete their daily work
- Customers may include members of the public, service departments of dealers, and garages.

YOUR DEVELOPMENT

Our Apprenticeship Programme is an excellent way of ensuring we have high-quality people working within our Dealer Network. We're looking for ambitious candidates ready to take ownership of their development, work hard to achieve their potential, and grow with an ambitious employer.

The Programme typically lasts between 12 and 24 months dependant on the career path chosen and you'll achieve a nationally recognised qualification.

All of our Apprentices are employed through the Dealer Network and attend week-long block training at our state-of-the-art Training Centre in Coventry

Block training is complemented by a combination of regular coaching visits from one of our experienced Coaches as well as Virtual Classroom sessions and E-Learning modules.

SKILLS & PERSONAL QUALITIES

All of our opportunities receive a really good response and so we're looking for you to demonstrate why you stand out from the crowd. We're not looking for the finished article; rather we want to identify those people that are ambitious and demonstrate a willingness to learn, who are excited by the prospect of working with our fantastic, technologically advanced vehicles and really engage in the recruitment process.

The PSA Academy commits to supporting the development of its Apprentices technical, employability, and broader personal development skills, to ensure they can progress and develop their career. That is why when it comes to selecting the right people to become PSA apprentices, it's as much about attitude as it is about vocational and academic success. That's why in addition to the qualifications we require from you, we'll also look for you to possess the following key behaviours. From problem-solving abilities to an enthusiasm

for our industry, these are all attributes that will be vital in your role at Peugeot Citroen DS and will be assessed throughout the application process.

Willingness to learn

Team working/working with others

The motivation for the role/automotive and engineering interest

Personal responsibility and career ownership

Problem-solving

ENTRY REQUIREMENTS

Age: 16+

Prior Attainment: GCSE (or equivalent) grade A*-C or 9-4 in Maths and English. Predicated grades are accepted.

'Equivalent' grades include:

OCR Nationals

BTEC first diplomas and certificates

Key Skills Level 2

NVQs

Essential Skills (Wales)

Functional Skills Level 2

Core Skills (Scotland)

APPLICATION PROCESS

Your application will be assessed by the Recruitment & Selection Team against the Entry Requirements specified for the role. We aim to update you on the status of your application within no more than 5 working days.

If you are successful in your application you will be invited to participate in a short telephone interview. Candidates are then shortlisted again and will be asked to complete a range of web-based assessments appropriate to the role that you have applied for.

Finally, candidates are invited to meet with their local Dealer in the form of a face-to-face interview. This may extend to a second interview and in some cases a working trial.

More information will be shared with candidates as part of the process. Feedback is made available to candidates at each stage.

Applications -

<https://www.fish-bros.co.uk/Home/job/19985055-2852-4997-ac73-dd62fd208b45>